

COLUMBIAVILLE DOWNTOWN DEVELOPMENT AUTHORITY
Regular Meeting Minutes
Wednesday, January 16, 2019 10:00 a.m.
Columbiaville Village Hall
4605 Pine Street, Columbiaville MI 48421

DDA Chairman Ray Davis called the regular DDA meeting to order at 10:00 a.m.

Members Present: Denise Baker, Ray Davis, Lynnae Millard and Joanne St. Pierre

Members Absent: Greg Baker, Mark Hudson, and Tom Wood

Guests: Dorothy Traver and Kerry Hudson

Minutes: Motion by J. St. Pierre seconded by L. Millard to accept the minutes from the regular meeting held on November 7, 2018. All in favor, motion adopted.

Bills Paid: Motion by J. St. Pierre seconded by D. Baker to accept the paid bills from November 8, 2018 through January 16, 2019. All in favor, motion adopted.

Denise explained that the cost of the Community Center repairs were well over the original \$500.00 that was set aside, the total at this point is \$1500.00. She also purchased additional items for the Christmas in the Village.

Treasurers Report: Motion by D. Baker seconded by J. St. Pierre to accept the treasurer's report as present on paper. All in favor, motion adopted.

Public Comment: Kerry Hudson and Dorothy Traver of the Community Promotional Committee spoke to the DDA Board regarding upcoming events. They would like to get some new members possible from the Honor Society, with some fresh ideas and create ideas. The committee created a survey and will be reviewing them at their next meeting and provide the results to DDA Board. They would also like to see us add locally provided services to our Community Center link.

The DDA Board recommended that they appoint a secretary and a treasurer to create a check and balance system while doing any time of cash event, to sign documents indicating agreement on money collected and spent.

Business:

New DDA/TIFA Reporting Requirements: The DDA/TIFA Board will be required to include financial information on the State and Village website effective April 1, 2019. Denise will be working with the website designer and creating the various reports that must be on the website.

Festival Business:

Adjournment: Motion by L. Millard seconded by D. Baker to adjourn. The meeting adjourned 10:45 a.m.

Respectively,

Denise C. Baker, CMC
Columbiaville Village Clerk/Administrator
DDA Secretary/Treasurer